



<b>ARCHIF MENYWOD CYMRU / WOMEN'S ARCHIVE OF WALES CIO (from 11/08/14)</b>			Charity No (if any)  1158204	<b>CC17a</b>
Annual accounts for the period				
Period start date	<b>01-Apr-15</b>	<b>To</b>	Period end date <b>31-Mar-16</b>	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total 31/03/16 £	Total 11/08/14- 31/03/15 £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>			-	-	-	-	-
Voluntary income		S01	4,140	11,255	-	15,395	7,642
Activities for generating funds		S02	100	323	-	423	163
Investment income		S03	1	-	-	1	1
<b>Incoming resources from charitable activities</b>		S04	-	-	-	-	-
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	4,241	11,578	-	15,819	7,805
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
<b>Charitable activities</b>		S10	4,091	9,954	-	14,046	21,674
<b>Governance costs</b>		S11	275	-	-	275	240
<b>Other resources expended</b>		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	4,366	9,954	-	14,321	21,914
<b>Net incoming/(outgoing) resources before transfers</b>		S14	-125	1,624	-	1,498	(14,109)
<b>Gross transfers between funds</b>		S15	143	-143	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	18	1,481	-	1,498	(14,109)
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	18	1,481	-	1,498	(14,109)
<b>Total funds brought forward</b>		S20	7,149	6,412	-	13,561	27,670
<b>Total funds carried forward</b>		S21	7,166	7,893	-	15,059	13,561

## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total 11/08/14 -31/03/15 £ F04	Total 01/04/14-10/08/14 £ F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	346	-	-	346	343
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	7,061	7,893	-	14,954	13,459
<b>Total current assets</b>	B09	7,406	7,893	-	15,299	13,801
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	240	-	-	240	240
<b>Net current assets/(liabilities)</b>	B11	7,166	7,893	-	15,059	13,561
<b>Total assets less current liabilities</b>	B12	7,166	7,893	-	15,059	13,561
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	7,166	7,893	-	15,059	13,561
<b>Funds of the Charity</b>						
Unrestricted funds	B16	7,166			7,166	7,149
	B17	-			-	-
Restricted income funds (Note 13)	B18		7,893		7,893	6,412
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	7,166	7,893	-	15,059	13,561

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Note 1 **Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 2011.

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

**Give details in this box of any material changes that have been made.**

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

**Give details in this box of any material changes that have been made.**

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
<b>Voluntary income</b>	Heritage Lottery Fund grant (Voices From the Factory Floor)	3,255	3,255
	Welsh Heritage Schools Initiative	-	300
	Heritage Lottery Fund (World War One project)	8,000	-
		-	-
	Annual Conference	1,708	1,849
	Memberships	1,905	1,800
	Donations & Bequests	163	95
	Gift Aid	346	343
	Misc. Income	18	-
	-	-	
	<b>Total</b>	<b>15,395</b>	<b>7,642</b>
<b>Activities for generating funds</b>	Fund raising	423	163
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>423</b>	<b>163</b>
<b>Investment income</b>	Bank interest	1	1
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>1</b>	<b>1</b>
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Other incoming resources</b>		-	-
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
	<b>Total</b>	<b>15,819</b>	<b>7,805</b>

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Total 31/03/16	Total 11/08/14 -31/03/15
Analysis	£	£
<b>Costs of generating voluntary income</b>	-	-
	-	-
<b>Total</b>	-	-
<b>Fundraising trading costs</b>	-	-
	-	-
<b>Total</b>	-	-
<b>Investment management costs</b>	-	-
	-	-
<b>Total</b>	-	-
<b>Charitable activities</b>		
Annual Conference	2,051	1,444
Advertising, Postage, Printing & Stationery & Website	3,620	1,238
Volunteer Travel, Training, Expenses etc	2,997	1,846
Events	78	97
Insurance	249	240
Equipment & Materials	305	
Translation	132	-
Contrib. To Ursula Masson memorial lecture	100	-
Welsh Heritage Schools Initiative	300	
Multimedia / Digital Outputs	870	-
Contract Staff	2,750	10,000
Contract Staff Travel	-	1,410
Publicity & Promotion	593	752
Contingency / extra small projects	-	4,630
Evaluation	-	18
	-	-
	-	-
	-	-
<b>Total</b>	14,046	21,674
<b>Governance costs</b>		
Information Commissioner	35	-
Independent Examination	240	240
	-	-
<b>Total</b>	275	240
<b>Other Resources Expended</b>	-	-
	-	-
<b>Total</b>	-	-
<b>Total</b>	14,321	21,914

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

Total 31/03/16	Total 11/08/14 -31/03/15
9	8
Reimbursed for Travel/ Printing /Conference / Postage & Training	Reimbursed for Equipment/Travel/ Conference / Printing & Training
£3,696	£1,969

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

Total 31/03/16 £	Total 11/08/14 -31/03/15 £
240	240
None	None

**Note 7**                      **Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	Total 31/03/16 Number	Total 11/08/14 -31/03/15 Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	0.0	0.0
Governance	-	-
Other	-	-
<b>Total</b>	0.0	0.0

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

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	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
The costs of the scheme to the charity for the year	0	0
The amount of any contributions outstanding at the year end	0	0
The amount of any contributions prepaid at the year end	0	0





**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end	10.3 Income from investments for the year
	£	£
Investment properties	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	1	-
<b>Total</b>	<b>1</b>	<b>-</b>

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors****Trade debtors****Amounts due from subsidiary and associated undertakings****Other debtors****Prepayments and accrued income**

	Amounts falling due within one year		Amounts falling due after more than one year	
	Total 31/03/16 £	Total 11/08/14 -31/03/15 £	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
	-	-	-	-
	-	-	-	-
	346	343	-	-
		-	-	-
<b>Total</b>	<b>346</b>	<b>343</b>	<b>-</b>	<b>-</b>

Gift Aid of £345.62

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors****Loans and overdrafts****Trade creditors****Amounts due to subsidiary and associated undertakings****Other creditors****Accruals and deferred income**

	Amounts falling due within one year		Amounts falling due after more than one year	
	Total 31/03/16 £	Total 11/08/14 -31/03/15 £	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	240	240	-	-
	-	-	-	-
<b>Total</b>	<b>240</b>	<b>240</b>	<b>-</b>	<b>-</b>

Accounts preparation and Independent Examination for year ended 31/03/16 (£240).

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		Total 31/03/16 £	Total 11/08/14 -31/03/15 £
		None	None

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			Total 31/03/16 £	Total 11/08/14 -31/03/15 £
Due to trustees and related parties			None	None
Due from trustees and related parties			None	None

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Total 31/03/16 £	Total 11/08/14 -31/03/15 £
			None	None

**Note 15 Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.